

# CLIENT INFORMATION for Utah Legal Services

NAME			OTHER NAMES USED		
ADDRESS					
CITY	STATE	ZIP	GENDER F M		
HOME PHONE		WORK PHONE	OTHER PHONE		
SOCIAL SECURITY #		BIRTH DATE	RACE	MARITAL STATUS	

**CITIZENSHIP ATTESTATION:** By signing below, I declare that I am a citizen of the United States. (If you are not a citizen, we must have copies of your immigration papers. We cannot represent undocumented persons.)

<b>SIGNATURE:</b>	<b>DATE:</b>
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**INSTRUCTIONS FOR INCOME AND ASSET ELIGIBILITY PORTION:** In the sections below, please give us information about every person in your household who has income or assets. "Household" means everyone living in one place who share expenses. If you need space for more than 3 people, please use the back of this form.

**NUMBER OF ADULTS (18+) IN MY HOUSEHOLD: \_\_\_\_\_ NUMBER OF CHILDREN: \_\_\_\_\_**

PERSONAL, INCOME AND ASSET INFORMATION	YOU	PERSON #2	PERSON #3
<b>NAME</b> – please name all other household members <b>who have income or assets</b>	(as above)		
<b>RELATIONSHIP TO YOU</b>	(self)		
<b>BIRTH DATE</b>	(as above)		
<b>WORK INCOME</b> – average monthly amount during the last 12 months before taxes	\$	\$	\$
<b>DISABILITY and RETIREMENT INCOME</b> – monthly amount	\$	\$	\$
<b>WELFARE and UNEMPLOYMENT BENEFITS</b> – do NOT include Food Stamps	\$	\$	\$
<b>CHILD / SPOUSAL SUPPORT RECEIVED</b> – monthly amount	\$	\$	\$
<b>EQUITY IN HOUSE OR LAND</b> – do not count the home you live in. Equity means what would be left if you sold the property and paid off all the debts.	\$	\$	\$
<b>2<sup>nd</sup> or more VEHICLES</b> – <b>exclude one car per household</b> ; write the equity value (amount from sale after debts are paid) of all <b>other</b> vehicles	\$	\$	\$
<b>SAVINGS / CHECKING / CASH ON HAND</b> – for every person in your household who has a bank account or has cash, we need to know the amount	\$	\$	\$
<b>STOCKS / BONDS / CERTIFICATES OF DEPOSIT</b> – current amounts	\$	\$	\$
<b>CASH VALUE OF LIFE INSURANCE</b>	\$	\$	\$
<b>RETIREMENT ACCOUNTS</b>	\$	\$	\$
<b>PERSONAL PROPERTY</b> – value of anything worth more than \$500	\$	\$	\$
<b>ANY OTHER ASSETS OF EXTRAORDINARY VALUE</b> – total amount	\$	\$	\$

**OPPOSING PARTY:** Please provide information about the person or entity with whom you are having a problem and the name of any attorney representing that person or entity.

NAME			OTHER NAMES USED		
ADDRESS					
CITY	STATE	ZIP	GENDER F M		
PHONE #s		BIRTH DATE			
SOCIAL SECURITY #		ATTORNEY'S NAME			

**APPLICATION FOR SERVICES:** By signing below, I am applying for legal assistance. I verify that this information is true & complete. I will **immediately inform ULS of any changes**. I understand that ULS will keep this information confidential, except required disclosures to its funding sources and I authorize the release of information for this limited purpose.

<b>SIGNATURE:</b>	<b>DATE:</b>
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If we cannot contact you, please give us a **NAME** and **PHONE** for someone who will always be able to contact you:

**MORE HOUSEHOLD MEMBERS:** You can add information about 3 more household members here.

<b>PERSONAL, INCOME AND ASSET INFORMATION</b>	<b>PERSON #4</b>	<b>PERSON #5</b>	<b>PERSON #6</b>
<b>NAME</b> – please name all other household members who have income or assets			
<b>RELATIONSHIP TO YOU</b>			
<b>BIRTH DATE</b>			
<b>WORK INCOME</b> – average monthly amount during the last 12 months before taxes	\$	\$	\$
<b>DISABILITY and RETIREMENT INCOME</b> – monthly amount	\$	\$	\$
<b>WELFARE and UNEMPLOYMENT BENEFITS</b> – do NOT include Food Stamps	\$	\$	\$
<b>CHILD / SPOUSAL SUPPORT RECEIVED</b> – monthly amount	\$	\$	\$
<b>EQUITY IN HOUSE OR LAND</b> – do not count the home you live in. Equity means what would be left if you sold the property and paid off all the debts.	\$	\$	\$
<b>VEHICLES</b> – exclude one car per household; write the equity value (amount from sale after debts are paid) of all other vehicles	\$	\$	\$
<b>SAVINGS / CHECKING / CASH ON HAND</b> – for every person in your household who has a bank account or has cash, we need to know the amount	\$	\$	\$
<b>STOCKS / BONDS / CERTIFICATES OF DEPOSIT</b> – current amounts	\$	\$	\$
<b>CASH VALUE OF LIFE INSURANCE</b>	\$	\$	\$
<b>RETIREMENT ACCOUNTS</b>	\$	\$	\$
<b>PERSONAL PROPERTY</b> – value of anything worth more than \$500	\$	\$	\$
<b>ANY OTHER ASSETS OF EXTRAORDINARY VALUE</b> – total amount	\$	\$	\$

**▼▼▼ OPTIONAL INFORMATION \*\* FILL THIS PORTION OUT ONLY IF SPECIFICALLY REQUESTED ▼▼▼**

**WAIVER OF FILING FEES:** This is the legal form that may be accepted by a judge in order to avoid having to pay filing fees and court costs, such as the cost of having a sheriff serve court papers. You need not fill out this information unless a Utah Legal Services staff member asks you to do so.

<b>RENT / MORTGAGE PAYMENT</b> - monthly	\$	<b>FOOD</b> – monthly	\$
<b>CHILD CARE EXPENSE</b> – monthly	\$	<b>INSURANCE</b> (health, car) – monthly	\$
<b>UNREIMBURSED MEDICAL EXPENSES</b> – monthly	\$	<b>AUTOMOBILE</b> (gas, maint., payments) – monthly	\$
<b>TELEPHONE</b> – monthly	\$	<b>OTHER UTILITIES</b> (gas, electric, water) – monthly	\$
<b>OTHER EXPENSES</b> – monthly	\$	<b>DEBTS OWED TO ME</b> - total due & payable	\$

**ASSETS OWNED:** If you own a home, any real property (such as farm land), or any valuable personal property, please describe it on the lines below and state your equity value (sale price minus outstanding debt and costs of sale) in it.

**INTEREST IN A BUSINESS:** Do you have an interest in any business or commercial venture? YES NO

If you circled YES, please describe the interest(s) below.

**UTAH LEGAL SERVICES**

205 North 400 West  
Salt Lake City 84103  
(801) 328-8891  
1-800-662-4245

893 24<sup>th</sup> Street, Suite 300  
Ogden 84401  
(801) 394-9431  
1-800-662-2538

455 North University, #100  
Provo 84601  
(801) 374-6766  
1-800-662-1563

965 South Main, Suite 3  
Cedar City 84720  
(435) 586-2571  
1-800-662-1772